

**BERKELEY COUNTY WATER and SANITATION
POTABLE WATER & SANITARY SEWER STANDARDS**

Developer's Letter of Intent

The Developer shall submit a "Letter of Intent" to BCWS describing the proposed project. The letter shall provide the following information, as a minimum:

1. Name & address, phone & FAX numbers, and e-mail address of the Developer.
2. Location of Project to include tax map number.
3. Detailed written description of proposed development to include a drawing showing preliminary layout of facilities and points of connection to BCWS water and/or sewer systems.
4. Projected water demands and/or wastewater hydraulic and biological loadings.
5. Special requirements such as fire protection, wastewater pretreatment, etc.
6. General project schedule to include the following milestones:
 - a. Pre-Design Conference
 - b. Submission of Plans and Specifications for review by BCWS
 - c. Projected Construction Period
 - d. Approximate date when potable water and/or sanitary sewer services will be required

The Letter of Intent must be dated and signed by the Developer.